

Walton-Verona Middle School

SBDM Policy # 16.01

Committee Policy

<p>A. School Leadership Team</p>	<p>The School Leadership Team shall be responsible for initial input regarding formation of standing and/or ad hoc committees. School leadership team is comprised of principal, asst. principal, school counselor, 5 team leaders, 2 content specialists, and at least one special education teacher.</p> <p>Standing Committees per WVMS By-laws include Assessment, Curriculum, and School Culture</p>
<p>B. Standing and Ad Hoc Committees</p>	<p>Standing Committees will be formed and dissolved annually as recommended by the School Leadership Team. The principal will appoint staff, parents, students, and other stakeholders to committees as recommended by the School Leadership Team.</p> <p>Ad Hoc Committees will be formed and dissolved as needed as recommended by the School Leadership Team. The principal will appoint staff, parents, students, and other stakeholders to committees as recommended by the School Leadership Team.</p>
<p>C. Operating Rules/Procedures for All Committees</p>	<p>DECISION MAKING</p> <p>Committee decisions shall be made by consensus. In the event that consensus is not possible, a majority of the committee may decide that an issue shall be decided by majority vote.</p> <p>DUTIES</p> <ol style="list-style-type: none">1. Committees shall carry out tasks assigned to them by the school council.2. Committees may decide to bring issues of concern or interest to the school council.3. Committees may research issues, gather school-wide input, or prepare first and revised drafts of school council policies.4. Committee chair or their designees will report at each regular council meeting as requested by the school council.5. Committee chairs shall provide the Council secretary with written minutes of their meetings no later than 10 days after the meeting occurred.

	<p>F. MEETINGS</p> <ol style="list-style-type: none">1. Committees shall choose the time, place, agenda, and schedule for their meetings.2. Committees must comply with all provisions of the Open Meetings and Open Records laws.
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1st Reading: 8/22/18 2nd Reading: 9/26/18 Adoption: 9/26/18 (Eric Morwessel)